

2026 Healthy Communities Delaware - Community Funding (Spring)

Delaware Community Foundation

Organization Information

Primary Organization Name

Character Limit: 250

Project Name

Character Limit: 100

Contact Person's Name

Character Limit: 250

Contact Person's Email

Character Limit: 254

Contact Person's Phone Number

Character Limit: 9

Final Report

Please complete the questions below. Feel free to use bullet points or narrative. Contact your HCD liaison for questions or support.

Amount Awarded

Character Limit: 20

Report Submission Date:*

Character Limit: 10

Reporting Period Start Date:*

Unless you have coordinated a timeline adjustment with your liaison, please enter July 1 as your Reporting Period Start Date

Character Limit: 10

Reporting Period End Date:*

Unless you have coordinated a timeline adjustment with your liaison, please enter June 30 as your Reporting Period End Date.

Character Limit: 10

Action Plan & Reports Upload*

Please complete the "Final Report" section of your most recent Action Plan & Reports Spreadsheet. You can find your current version either in your original application or within the "Documents" tab of the grant portal. Once completed, please upload the file here.

- File Format: The uploaded file must be in .xlsx or .xls format (PDFs will not be accepted).

File Size Limit: 4 MB

Implementation Challenges*

If applicable, please use this space to propose a plan for resolving any incomplete activities or outputs identified in your attached Action Plan & Reports Spreadsheet. For each item, please provide:

- A concise explanation for the delays.
- A specific plan for how and when these items will be finalized (e.g., requesting a grant extension, reallocating resources, returning funds, or pivoting the strategy).

Space Limit: Approximately 1.5 -2 single spaced pages.

Character Limit: 5000

Organizational Capacity:*

How has HCD investment and support helped your organization build its organizational capacity to advance your community's vision and plan?

Organizational Capacity is defined as the capabilities, knowledge, staffing, and resources needed to effectively and sustainably advance your organizational mission and your community's transformation goals.

Space Limit: Approximately 1 single spaced page. Shorter, direct responses are encouraged and sufficient.

Character Limit: 3000

HCD-Supported FTEs:

Please list each HCD-supported position and the respective number of Full-Time Equivalents (FTEs) in the table below.

- Who to include: Full-time and part-time employees (e.g., staff, Public Allies).
- Who to exclude: Do not include consultants or contractors.
- FTE Format: Please provide 3 digits after the decimal point (e.g., 0.250, 0.500, 1.000).
- Table Requirement: This table requires 6 entries. If you have fewer than 6 positions to report, enter "N/A" for the title and "0.000" for the FTE.

How to Calculate: $(\text{Average weekly hours funded by HCD}) \div (\text{Total hours in your organization's standard full-time workweek}) = \text{HCD-Supported FTE}$

- Example: 20 hours funded / 40-hour workweek = 0.500

Position title	HCD-Funded FTE (e.g., 0.250, 0.500, 1.000)

Additional Funding:

Please list any additional funding received since the grant start date that supports work aligned with your current or previously HCD funded projects. For each entry, please include the source, amount, month received, and year received.

Source of Funding	Amount of Funding	Month Received (e.g. January)	Year Received (e.g. 2017)

HCD Improvement:*

Beyond grant funding, HCD provides various forms of support, such as liaison check-ins and learning and networking opportunities.

- What aspects of our support are currently working well for you?
- What could be improved to better align with your needs?

We welcome your honest input and use feedback for internal process improvement.

Space Limit: Approximately 1 single spaced page.

Character Limit: 5000

Impact Stories and Media (OPTIONAL)

Please share any supplemental materials that highlight the impact of your work. This could include project photos, participant testimonials, press clips, or brief quotes from staff or community members.

File Size Limit: 5 MB

Media Release (OPTIONAL)

We love sharing grantee success stories! By checking the box below, you confirm that your organization has obtained all necessary permissions and releases from the individuals featured and you grant HCD permission to share these stories and images in HCD reports, on our website, and in public-facing communications.

Choices

I have the necessary releases and grant HCD permission to share these materials publicly.

Anything Else On Your Mind? (OPTIONAL)

Is there anything else you'd like us to know? This space is for any additional information, requests, or opportunities that weren't covered elsewhere.

Space Limit: Approximately 1 single spaced page.

Character Limit: 3000

Total Time to Complete Report*

Approximately how many total staff hours were required to complete this report? Please include time spent gathering data, referencing documents, drafting and reviewing content, and final submission.

Space Limit: Approximately 1 paragraph.

Character Limit: 250

Thank you for your dedication to creating thriving communities. We value you, your work, and the opportunity to collaborate!!